

Privacy Notice

MSL Solution Providers is committed to protecting your privacy. This Privacy Policy forms part of our Legal Information and sets out how MSL Solution Providers handles data which identifies you

This Policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure. We may change this Policy from time to time so please check this page occasionally to ensure that you're happy with any changes.

By using our website you are agreeing to be bound by this Policy. Any questions regarding this policy and our privacy practices should be sent by email to info@msl.io or in writing to MSL, Gollinrod, Walmersely Road, Bury BL9 5NB

How do we collect information from you?

We obtain information from you when you use our website, for example when you contact us about our services or to make an employment enquiry.

What type of information is collected from you?

We receive and store any information you enter on our website, or give us in any other way, or provided by you when giving us feedback. The personal information we collect might include your name, address, email address, IP address and information relating to which pages are accessed and when.

How is your information used?

We may use your information to:

- Process a price/ information request
- Process an employment enquiry
- Carry out our obligations arising from any contracts entered into by you and us.
- Seek your views or comments on the services we provide
- Notify you of any changes to our services
- Send you communications which you have requested that may be of interest to you

- These may include information about campaigns, promotions of associated companies, goods and services. If you do not want to receive such communication you can opt-out at info@msl.io

We review retention periods for Personal Data on a regular basis. We will retain Personal Data in line with our statutory obligations and will securely delete or destroy Personal Data when we are no longer required to keep it. However, we may refuse to comply with a request if there is a legal reason to do so or if the information is deemed to be in the public interest

We may share your Personal Data:

We will not sell or rent your information to third parties. We will not share your information with third parties for marketing purposes.

We may pass your information to our third party service providers, agents, subcontractors and other associated organisations for the purposes of completing tasks and providing services to you on our behalf. However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own direct marketing purposes. Please be reassured that we will not release your information to third parties beyond MSL for them to use for their own direct marketing purposes, unless you have requested us to do so, or we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime. In these cases we will take steps to ensure that your privacy rights continue to be protected.

In some cases third party agencies may be acting as a data controller for your information, we would therefore advise you to read their Privacy Policy.

Your Rights

The accuracy of your information is important to us if you change email address, or any of the other information we hold is inaccurate or out of date, please email us at info@msl.io

You can request a copy of the information that we hold about you at any time by emailing us at info@msl.io or in writing to MSL, Gollinrod, Walmersely Road, Bury BL9 5NB. The provision of this information is free under normal circumstances, however, a fee may be charged in certain situations to cover our costs in providing you with details of the information we hold about you. Security precautions are in place to protect the loss, misuse or alteration of your information.

Your data will not be used for marketing purposes unless we have your consent.

16 or Under

We are concerned to protect the privacy of children aged 16 or under. If you are aged 16 or under we will ensure that we obtain your parent/ guardian's permission beforehand whenever you provide us with personal information.

Security

The security of your Personal Data is very important to us. We will ensure that we have in place appropriate technical and organisational measures to prevent unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to Personal Data. In the event of a Personal Data breach we will comply with our statutory reporting obligations.

Erasure, Retention and Disposal

Under GDPR you have the right to be forgotten and can request the erasure of Personal Data in certain circumstances and when Personal Data is no longer required for the purpose for which it was originally intended.

We will retain Personal Data in line with our statutory obligations and will securely delete or destroy Personal Data when we are no longer required to keep it. However, we may refuse to comply with a request if there is a legal reason to do so or if the information is deemed to be in the public interest.

Cookies

Like many other websites, the MSL website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more personalised service.

Some of the cookies we use are essential for parts of the site to operate and have already been set. We also use Google Analytics, which uses cookies. It is possible to switch off cookies by setting your browser preferences. Turning cookies off may result in a loss of functionality when using our website.

Cookies on this site and their purpose

Cookie Name	Function
CMSSESSID*	Cookies starting CMSSESSID are created by our Content Management System of choice, CMS Made Simple, to enable its functionality. These cookies are essential to the correct function of the website.
cookie_notice	This is set when a visitor closes the cookie notice box to prevent it reappearing.
_ga	This is the Google Analytics cookie, used by Google to anonymously track visitors to the website.

Site monitoring

When you use the site we anonymously record the details of the pages you look at. This data is not personally identifiable. We use this data to monitor site traffic and analyse paths customers take through our site which enables us to improve the service we provide. This information is only used by ourselves and is not passed to any other party.

Place of processing

The personal information held by us is held on and processed by computers situated in the United Kingdom.

Transferring your information outside of Europe

As part of the services offered to you through this website, the information which you provide to us may be transferred to countries outside the European Union ("EU"). By way of example, this may happen if any of our servers are from time to time located in a country outside of the EU. These countries may not have similar data protection laws to the UK. By submitting your personal data, you're agreeing to this transfer, storing or processing. If we transfer your information outside of the EU in this way, we will take steps to ensure that appropriate security measures are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Policy.

We reserve the right to change, modify, add or remove provisions of this Privacy Policy. Any changes to this Policy will be shown here, and we recommend that you check this Policy again from time to time.